

D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Board Meeting Minutes
August 31, 2026
5:30 PM

I. Call to order/prayer/pledge of allegiance.

II. Roll Call. Present: R. Willis, A. Duke, K. Neese, M. Barrios, A. Anderson, D. McClendon. Absent:
L. Proctor

III. Amend agenda to include discussion and approval of minutes.

Motion to approve-A Duke Second-A. Anderson Passed Unanimously

IV. Discuss and take action to approve minutes from previous meeting.

Motion to approve-A Duke Second-A. Anderson Passed Unanimously

V. Executive Director's Report: A. Towns provided written report to the board members. Items were discussed under the headings of Facilities & Operations, Students & Academics and breakdown of current enrollment: 1019

VI. Financial Report.

Jan reviewed the current financials with the staff. She also provided a breakdown of payments made through Capital Improvement Fund last year for review as well as all expenses for Football Field House and CATE Building.

VII. Discuss and take action to approve the 2026-2027 Proposed Budget.

Jan provided detailed budget. She also reviewed statement of revenues and expenditures through 6/30/2026 for comparison. It was discussed that we need classrooms and a new gym especially for volleyball.

Motion to approve-D. McClendon Second-A. Anderson Passed Unanimously

VIII. Discuss and take action to approve payments of the Certified and Support Staff Stipends.

It was discussed that funding for the stipends was included in new budget.

Motion to approve-D. McClendon Second-A. Anderson Passed Unanimously

IX. Discuss and take action to approve new hires.

Motion to approve-A Duke Second-D. McClendon Passed Unanimously

X. Discuss and take action to approve open enrollment dates for 27-28 school year.

Mary Louisa was present to answer any questions. Open enrollment will start in January 12th and close on February 25th for 2027-2028 school year.

Motion to approve-A Duke Second-D. McLendon Passed Unanimously

XI. Discuss and take action to approve the Louisiana Compliance Questionnaire for the 25-26 audit.

It was discussed that this is standard to complete for audit. It is the same as last year.,

Motion to approve-A. Duke Second-A. Anderson Passed Unanimously

XII. Discussion only of potential new board member interviews.

Applicants who applied prior to the new director search were discussed. Kim advised she will begin 1 on 1 interviews as soon as she is feeling better.

XIII. Adjourn

Motion to adjourn-A. Duke Second-D. McClendon Passed Unanimously


Analiese Towns (Oct 28, 2026 15:15:23 CDT)

28/10/2026


Ryan Willis (Oct 28, 2026 15:05:19 CDT)

28/10/2026

2026 August Meeting Minutes

Final Audit Report

2026-10-28

Created:	2026-10-28
By:	D'ARBONNE WOODS CHARTER SCHOOL (finance@darbonnewoods.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmiPuhBPWfzDdtcg-F6p8b50TLgTbpajS

"2026 August Meeting Minutes" History

-  Document created by D'ARBONNE WOODS CHARTER SCHOOL (finance@darbonnewoods.com)
2026-10-28 - 7:57:40 PM GMT
-  Document emailed to Analiese Towns (atowns@darbonnewoods.com) for signature
2026-10-28 - 7:57:43 PM GMT
-  Document emailed to Ryan Willis (rwillistji@gmail.com) for signature
2026-10-28 - 7:57:44 PM GMT
-  Email viewed by Ryan Willis (rwillistji@gmail.com)
2026-10-28 - 8:04:53 PM GMT
-  Document e-signed by Ryan Willis (rwillistji@gmail.com)
Signature Date: 2026-10-28 - 8:05:19 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW
-  Email viewed by Analiese Towns (atowns@darbonnewoods.com)
2026-10-28 - 8:14:52 PM GMT
-  Document e-signed by Analiese Towns (atowns@darbonnewoods.com)
Signature Date: 2026-10-28 - 8:15:23 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW
-  Agreement completed.
2026-10-28 - 8:15:23 PM GMT