

D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Board Meeting Minutes
July 27, 2026
5:30 PM

I. Call to order/prayer/pledge of allegiance.

II. Roll Call. Present: R. Willis, A. Duke, K. Neese, M. Barrios. L. Proctor, A. Anderson, D. McClendon.

III. Executive Director's Report: A. Towns reported that Flat Roofs will take 2 weeks to complete. Mold in Ag Building will require quality air testing. Work will begin tomorrow. For the T buildings, Jan is filing a claim. We will have to replace furniture. It will cost \$30,000 to clean. Football field has been fixed. Meet the Timberwolves will be next Friday. Hamburgers will be sold. August 13th will be the new student orientation. August 12th will be popsicles with principals.

Current enrollment is 1031. There is a wait list for 1st with 24 children. Other lists have been cleared out.

IV. Financial Report.

Jan reviewed the current financials with the staff. Jan advised that we will replace and repair turf next. She is setting money aside for that. Board had no questions.

V. Discuss and take action to approve the 2026-2027 Bid and Food Service Contract with Elior.

Jan advised that they came in with the best bid, and it has been approved by Baton Rouge. This process is mostly controlled by School Food Services

Motion to approve-A Duke Second-D. McLendon Passed Unanimously

VI. Discuss and take action to approve 2026-2027 Employee Handbook.

No changes were made to the handbook so it did not require a vote.

VII. Discuss and take action to approve 2026-2027 Student Handbook.

Changes were sent to the Board members prior to the meeting. K. Neese reviewed and no changes or comments were made.

Motion to approve-A Anderson Second-D. McLendon Passed Unanimously

VIII. Discuss and take action to approve new positions for teacher and paraprofessional.

The board members reviewed the list of teachers and paraprofessionals. There was no discussion.

Motion to approve-A Duke Second-D. McLendon Passed Unanimously

IX.Discuss and take action to approve 9 month, 10 month, as well as new employees and resignations.

The board members reviewed the list of new employees and resignations to approve along with 9 and 10 month. There was no discussion.

Motion to approve-D. McLendon Second-A. Anderson Passed Unanimously

X.Discuss and take action to amend the Athletic Stipend Payscale.

Athletic Director Josh Barmore advised that the position of Assistant Athletic Director was added back. Dylan Spillers will be in that role. JV Girls Volleyball was also added this year. Home games will be played at UCA. Girls Soccer also started this year.

Motion to approve- A. Anderson Second-R. Willis Passed Unanimously

XI.Discuss and take action to approve the DWCS Policy Manual.

It was not necessary to review. It is available online and has been approved by our Attorney, Scott.

Motion to approve-D. McLendon Second-A. Anderson Passed Unanimously

XII.Discuss and take action to approve the engagement letter for the 2025-2026 Audit with Carr, Riggs & Ingram.

Letter was included in packet and reviewed by board. It is standard procedure, and no changes were made from the previous year.

Motion to approve-A. Duke Second-L. Proctor Passed Unanimously

XIII.Discuss and take action to approve revisions made to the Bylaws.

K. Neese reviewed the changes that were made to the by-laws. She advised that they are due September 3rd. There was no further discussion.

Motion to approve-A. Anderson Second-L. Proctor Passed Unanimously

XIV.Discussion only of 2026-2027 Proposed Budget presented to the board.

Proposed budget was presented to the board. The Board cannot vote the 1st time they see the new budget so board will review and vote at the next meeting. No further action was taken.

XV. Discussion only of potential new board member interviews.

K. Neese advised she plans to resign in October so there will be a need for a new president. Brandon Maxwell and Ricki Johnikin were also discussed. K. Neese advised that she would contact Scott to confirm if that is a conflict of interest. Not further action was taken.

XVI. Adjourn

Motion to adjourn-A. Duke Second-M. Barrios Passed Unanimously



Ryan W. Willis (Sep 10, 2026 15:30:05 CDT)



Analiese Towns (Sep 10, 2026 16:15:30 CDT)