

Darbonne Woods Charter School
Board Meeting Minutes
October 27, 2025

- I. Roll Call: Present: Kim Neese, R. Willis, M. Barrios, D. McClendon, A. Duke, L. Proctor Absent: A. Anderson
- II. Discuss and take action to approve minutes from the meeting held on August 25, 2025
Motion to approve: Willis 2nd: Duke Passed unanimously
- III. Amend Agenda to Approve 2 invoices for lockers and equipment for weight room- both over \$70,000
Motion to amend agenda: Willis 2nd: Duke Passed unanimously
- IV. Executive Directors Report: Enrollment is at 1003. Basketball has begun. Construction update-Fire Marshal is coming tomorrow. Then he will move to Ag Building. Elected Officials Breakfast and Ribbon Cutting will be on November 20th, Breakfast at 8:30 and Ribbon Cutting at 10:00 AM. 50-75 are expected to attend. Doug also mentioned that Dr. Proctor has recently published his own book. Congratulations!
- V. Jan Coleman reviewed all financials reports. She advised of deficit in August due to payroll, insurance expenses and beginning of year expenses.
- VI. Discuss and take action to approve invoices.
Per rules for invoices over \$70,000, the board was asked to approve 2 invoices from DSN Sports: an invoice for \$72,120 for lockers and racks and one for \$70, 357 for weights.
Motion to approve: Duke 2nd: McClendon Passed unanimously
- VII. Discuss and take action to approve new hires.
List included CECs, Paraprofessionals and substitutes.
Motion to approve: McClendon 2nd: Proctor Passed unanimously
- VIII. Discuss and take action to approve Architect Agreement with Taylor Wallace for roof repairs.
Agreement is standard and has been approved by attorney.
Motion to approve: Willis 2nd: Duke Passed unanimously
- IX. Discuss and take action to approve revisions to the Facility Rental Agreement.

