D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Board Meeting Minutes
August 25, 2025, 5:30 PM

I. Call to order/prayer/pledge of allegiance.

II. Roll Call.
Present: Neese, Barrios, Willis, Simpson, Proctor, Duke
Absent: McLendon, Anderson

III. Amend Agenda to discuss and take action on renewing Mary Barrios' term on the Board.
Motion: Duke Second: Proctor Unanimously passed

IV. Discuss and take action to approve minutes from the Regular Meeting held on July 28, 2025.
Motion: Simpson Second: Willis Unanimously passed\

V. Executive Director's Report.
Doug reported a smooth start to the year. The orientation went well. They continue to improve. Dept of Education will be at the school on Thursday. She will arrive at 9:00 AM and will be there all day. She will have a checklist of items to review.
Football season will begin with the Bayou Jamb. Consruction of the field House will not meet original deadline of September 16th but should be completed by October 10th Homecoming. They will add an additional seating area near the concession stand and plugs for food trucks. Ag Building should be finished by the end of October. Doug also provided form acknowledging open meeting laws

VI. Finance Report. Jan reviewed financials with the board.

VII. Discuss and take action on Mary Barrios' term with the board.
Mary agreed to continue to serve pending board approval.
Moton to approve: Duke Second: Willis Unanimously passed

VIII. Discuss and take action to approve new hires and resignations for the 25-26 school year.
Motion: Simpson Second: Duke Unanimously passed

IX. Discuss and take action to approve extended sick leave for one employee.
Maternity Leave for Jennifer Anderson.
Motion: Proctor Second: Simpson Unanimously approved

X. Discuss and take action to approve the Engagement Letter for the 24-25 Audit with Carr, Riggs & Ingram.
DWCS had a great audit last year. We had issues with the previous firm and Doug advised it is a good idea to change every few years. This firm was recommended and is out of Minden
Motion was made to approve pending the review by our Attorney: Willis
Second: Simpson Unanimously approved

XI. Discuss and take action to approve the 2025 2026 Proposed General Fund Budget.
Budget was presented to the Board for review at two previous board meetings. A public hearing was also held today at 4 pm. No one attended.
Motion to approve: Proctor Second: Simpson Unanimously approved

XII. Discuss and take action to approve Certificated and Support Staff Stipends paid since the 23-24 school year, approval from the State Legislature. We usually pay in Serptember but we have not received exact amount from State Legislature. This is not a permanent raise but a stipend.
Motion made to approve payment pending exact amount: Simpson
Second: Willis Unanimously approved

XIII. Discuss and take action to enter Executive Session to discuss Executive Director's evaluation and compensation.
Motion to approve: Proctor Second: Simpson Unanimously approved

XIV. Take action to exit Executive Session.
Motion to approve: Duke Second: Proctor Unanimously approved

XV. Take action to approve evaluation of Executive Director Doug Postel.
Motion to approve: Simpson Second: Willis Unanimously approved

XVI. Amend agenda to take action to change compensation for Executive Director Doug Postel.
Motion to approve: Simpson Second: Duke Unanimously approved

XVII. Take action to change compensation for Executive Director Doug Postel to $126,500 yearly effective July.
Motion to approve: Willis Second: Simpson Unanimously approved

XVIII. Adjourn. K. Neese advised that our next meeting will be in October beginning our schedule to meet every other month.

Motion to adjourn: Proctor Second: Simpson Unanimously approved

Kim S Neese