

D'Arbonne Woods Charter School
Board Meeting Minutes
May 19th, 2025, 5:30 pm

- I. Call to Order
- II. Roll Call: Present R. Willis, B. Simpson, M. Barrios, K. Neese
Absent: D. McLendon, A. Anderson, L. Proctor
- III. Discuss and take action to approve minutes from the regular meeting on April 28, 2025
Motion to approve: R. Willis 2nd: B. Simpson Passed Unanimously
- IV. Executive Director's Report
DWCS had a successful graduation. The floors are being done throughout the school. Elementary floors have been completed. Building construction is on schedule. Steel arrived Friday. The scheduled completion date for Fieldhouse is September 17th and Ag building is in December.
- V. Financial Report.
The board reviewed the financials with Jan Coleman. There is a deficit that shows on Lunch Fund. They are waiting for an invoice to pay. There is also a deficit that shows on the Ag and Football New Construction fund, but she will transfer the funds from General Fund.
- VI. Discuss and take actions to approve new hires and resignations for the 25-26 school year.
For two of the three resignations, DWCS did not offer to renew their contracts for the upcoming school year.
Motion to approve: B. Simpson 2nd: R. Willis Passed Unanimously

Prior to adjourning Kim Neese briefed us on the LAPCS Board President training she attended. She asked if we could use any instrument to evaluate the Executive Director, and the answer was yes.

- ***DWCS is required to have seven board members and has 90 days to replace if we fall under six.***
- ***We cannot have immediate family members serving on the board together.***
- ***Board President is to receive Special Ed Document***
- ***Our audit is to be posted on the website.***
- ***The Executive Director is to announce enrollment monthly.***
- ***She also wants to create folders for every board member.***
- ***We need to approve employee and student handbooks by July. Our attorney would have to approve and send it to the board for approval.***
- ***She would also like to have new by-laws in place by September. They were revised in 2016 and need to be by-laws created for charter school. She will get sample by-laws for us to review.***

- ***Kim would also like to have nine on board and will conduct interviews with those whose names have been submitted for consideration. Cullen Smith, Richard Royal and April Duke.***

VII. Adjourn

Motion to Adjourn: R. Willis
Unanimously

2nd: B. Simpson Passed

John 6/16/25
Kim D. Neese 6/16/25