

D'Arbonne Woods Charter School  
9560 Hwy 33 Farmerville, LA 71241  
Board Meeting Minutes  
July 22, 2024, 5:30 PM

- I. Call to order/prayer/pledge.
- II. Roll call.  
K Neese: Present, M. Barrios: Present, R. Willis-Present, A Hudson: Present,  
A. Anderson: Present, D McClendon: Present, L Proctor: Present  
Absent: B. Simpson
- III. Discuss and take action to approve minutes from the Regular Meeting held June 26, 2024.  
Motion: A. Anderson Second: D. McClendon Passed
- IV. Executive Director's Report.  
Update on facilities: working on completing work on portable building. It will be up by start of school. Work has begun on stage in old Library space. Painters will paint all hallways by start of school. Doug has made an offer on property for less than the \$100,000 in the mid 90's. They have not heard back but believe it will go through. They have secured a Boys Soccer team. They will add a girls' team in the future, and they have the existing coaches on staff.
- V. Finance Report.  
Two months of payroll posts in June. Jan will provide an end of year report at the next meeting so that everything has time to post. Funds in general have not been transferred to building fund yet but that will be completed by next meeting. Capital improvements deficit will be covered by the transfer from general.
- VI. Discuss and take action to approve the DWCS Louisiana Compliance Questionnaire for the 23-24 audit.  
It is the same as last year and comes from the Legislative Auditor. Jan has filled out. It just needs signatures.  
Motion: A.Anderson 2<sup>nd</sup>: A. Hudson Passed
- VII. Discuss and take action to update the school experience credit policy.  
The board reviewed current policy. This change will ensure that all past experience is included if it can be verified to ensure proper credit.  
Motion: L. Proctor Second: D. McClendon Passed
- VIII. Discuss and take action to new hires, resignations and contracts not renewed. The board reviewed the list.

Motion: R. Willis      Second: A. Anderson    Passed

- IX. Discuss and take action to approve all 9-10 month employees.  
The Board reviewed the list and all openings are currently filled.

Motion: D. McClendon    Second: A. Anderson    Passed

- X. Discuss and take action to approve two new positions (Football Coach and HS teacher).  
Doug advised that he had to hire a coach to replace Coach Tharp, and he moved Julie as well.

Motion: D. McClendon      Second: R. Willis      Passed

- XI. Discuss and take action to approve the new student and employee handbooks  
Reviewed changes and additions to student handbook. Reviewed Act 680 and punishment for 2<sup>nd</sup> Vape offense-arrest.

Motion: L. Proctor              Second: A. Hudson    Passed

Reviewed changes and additions to employee handbook. Kim will review Act 680 at inservice.

Motion: D. McClendon      Second: A. Anderson    Passed

- XII. Discussion only regarding the new contract renewal with BESE.  
This was tabled until the August meeting. Doug will also review the Athletics handbook for any possible changes.

- XIII. Adjourn..

Motion: D. McClendon      Second: A. Anderson    Passed

*Kim Nelson*  
*Joy Holt*