

D'Arbonne Woods Charter School  
9560 Hwy 33  
Farmerville, LA 71241  
Finance Committee Meeting Minutes  
September 16, 2024

The meeting was called to order by Jan Coleman.

In attendance was Doug Postel - Executive Director, Jan Coleman - Business Manager and Kim Neese - Board President.

Ms. Coleman reviewed the Charter Newsletter for items due in September/October to LDOE. The 24-25 General Fund and Special Revenue Fund will be voted on at the board tonight. The Annual Financial Report is due by September 30th.

The reconciled bank statements for August were reviewed and signed by Ms. Neese.

Ms. Coleman presented those present with a list of checks and payments processed since the last meeting.

Federal grant reimbursements and expense reports are up to date. The 2024-2025 allocations have been loaded in the system and budgets are pending approval in EGMS due to addition of Perkins funding. DWCS will serve as the fiscal agent for 24-25. All ESSER Funding is on track to be spent or obligated by the deadline of September 30th.

There was only one employee item on the agenda which was for extended sick leave.

Ms. Coleman led a review of the August General Ledger and Revenue Expense Reports. The General Fund had a deficit in August of (69,393.54) The Lunch Fund had a surplus of \$1,312.41. The Capital Improvement Fund had a deficit of (\$4,300).

Respectfully submitted,  
Jan Coleman