

D'Arbonne Woods Charter School  
9560 Hwy 33 Farmerville, LA 71241  
Board Meeting Minutes  
May 20, 2024  
5:30 PM

- I. Call to order/prayer/pledge.
- II. Roll call.  
K Neese: Present, M. Barrios: Present, R. Willis-Present, A Hudson: Present B Simpson-Present  
  
A. Anderson: Absent, D McClendon: Absent L Proctor: Absent
- III. Discuss and take action to approve minutes from the Regular Meeting held April 22, 2024.  
Motion: R. Willis Second: B. Simpson Passed
- IV. Executive Director's Report.  
Graduation ceremony went well. They were pleased with change of venue. Upcoming events: Elementary and middle school awards at 9 and 10:30 AM, Field Day-Wednesday all day starting at 8. Last day for students will be Thursday and for faculty- half day on Friday. Summer Office hours will begin on 5/28 8:00 AM-3:00 PM Monday through Thursday. He is looking forward to next year. R. Willis stated he through the pre-taped comments by students were great. And ACT scores reported for seniors were great. Doug mentioned that they are included in the scores for the school. He also mentioned that they are adding ACT prep for the upcoming school year.
- V. Finance Report.  
Jan mentioned that they found an error when they pulled the new budget revision so they will correct it and add to June meeting. Three invoices were paid last month for food services to catch up after issues and delays. There is a new manager with the food service company so should be better starting next year.  
  
Meeting for June is scheduled for June 24<sup>th</sup>. Doug and Jan will be out of town on the 17<sup>th</sup>,
- VI. Discuss and take action to approve the 23-24 Revised Budget for General Fund and Special Revenue Funds.  
This was tabled until next month.
- VII. Discuss and take action to approve new salary schedules for teachers, office support staff, paraprofessionals, and bus drivers.  
The board reviewed proposed increase, This will place us over Union Parish School District and \$2000 below Lincoln and Ouachita.

CPA reviewed our finances to determine the amount we could apply to increases while still maintaining sufficient amount in reserve and for any expenses that may come up

Motion: B. Simpson Second: R. Willis Passed

- VIII. Discuss and take action to approve changes to the stipend (non-athletic) pay scale. Data and Homeless Coordinator was removed from list prior to vote.  
Motion: R. Willis Second: A. Hudson Passed
- IX. Discuss and take action to add Licensed Professional Counselor and Licensed Clinical Social Worker to the existing Specialist in Education column on the teacher pay scale. Most school systems include this as a specialist degree. DWCS currently has two on staff. Doug is working to relieve them of certain duties to allow them to focus on using their expertise and skills.  
Motion: B. Simpson Second: A. Hudson Passed
- X. Discuss and take action to approve the new position of Reading Interventionist. Question was asked about how she will identify students to assist. Doung responded that it will be through test scores and teacher recommendations.  
Motion: R. Willis Second: B. Simpson Passed
- XI. Discuss and take action to approve new hires and resignations.  
Motion: B. Simpson Second: A. Hudson Passed
- XII. Discuss and take action to approve annual tax pay. This bonus is standard and has been given since 2014.  
Motion: R. Willis Second: A. Hudson Passed
- XIII. Discuss and take action to authorize the Executive Director to negotiate real estate purchase not to exceed \$120,000. Doug was contacted about property behind football field. We purchased 5 acres previously and the other 15 acres are available. He will walk the property and will negotiate purchase.  
Motion: R. Willis Second: B. Simpson Passed
- XIV. Adjourn. Meeting was adjourned at 6:05 PM.  
Motion: A. Hudson Second: B. Simpson Passed

