

D'Arbonne Woods Charter School  
9560 Hwy 33 Farmerville, LA 71241  
Board Meeting Minutes  
April 22, 2024  
5:30 PM

- I. Call to order/prayer/pledge.
- II. Roll call.  
K Neese: Present, M. Barrios: Present, D McClendon: Present, R. Willis-Present, A Hudson: Present L Proctor: Present  
  
A. Anderson: Absent B Simpson-Absent
- III. Discuss and take action to approve minutes from the Regular Meeting held February 26, 2024.
  - a. Motion: R. Willis      Second: A Hudson      Passed
- IV. Executive Director's Report.  
He has made the decision to hire Head Football Coach from within, David Demoss-current softball coach. He was present at the meeting. It has been decided to convert forms to digital using Droplet. Enrollment Packet will be available online. You can download and upload. Finance forms will also be converted.  
Senior awards will be May 17<sup>th</sup> at 9:00 AM and graduation on May 19<sup>th</sup> at 3:00 PM at Howard Auditorium on Tech Campus. Let him know if we want to attend do he n provide a ticket.  
Thursday, May 23<sup>rd</sup> is the last day for students. May 24<sup>th</sup> is the last day for teachers. There is s low turnover for teachers this year. Very few report that they will not be returning next year.  
He and Jan are working on a proposal to increase pay and stipends for teachers. They will report back soon.
- V. Finance Report. Jan reviewed financials with the board. Jan advised that invoice for food services has not been paid since January. Company had an issue with a new person. It has now been reconciled so there will be 2 large bills to pay,  
There was a question about materials and supplies. Jan will review and get back to us
- VI. Amend agenda to include discussion and action on AIA contract with Taylor Wallace.  
  
Motion: D. McClendon      Second: R. Willis      Passed\
- VII. Introduction of new 4-H chair for Union Parish.  
Markaye Russel introduced herself as the new parish chair for 4-H. Brandon Reeder was also present to discuss 4-H programs he presently conducts in and outside school.

- VIII. Discuss and take action on AIA Contract with Taylor Wallace Pending Scott Wolleson Review.

Jan and Doug met with a finance consultant to review budget for buildings. We can safely spend \$3 Million. Coach Tharp and Doug have visited other schools to review some options. They are recommending a 7500 sq ft new Career and Technical Education Building and a new 5000 sq ft. Field House. This will relieve us of a monthly lease.

They are also recommending the following alternate options that can safely be included financially: Bus Maintenance Building behind the football field. Architect has indicated it will be built over the slab with footing built on the outside. This will alleviate the cost of outsourcing maintenance to EnviroRentals. The other is a Bus Shed Structure so buses can be parked under

Greg Wallace is the architect. We do not have to let out bids for professional services.

Motion was made to approve AIA contract with Taylor Wallace pending Scott Wolleson review

Motion: A Hudson                      Second: D. McClendon

- IX. Discuss and take action to approve purchase of 2 new temporary buildings  
Multipurpose space is a big issue. Doug recommends the purchase of 2 new additional buildings. 1 large open space that can be used to house library to convert existing library into multipurpose space. The other to serve as an additional 2 room classroom. We can resell in the future. Proposal has been reviewed by Scott Wolleson

Motion: R. Willis              Second: D. McClendon              Passed

- X. Discuss and take action to approve extended sick leave for one employee. This employee is currently out on Maternity Leave.

Motion: R. Willis              Second: A. Hudson              Passed

- XI. Discuss and take action to approve 1 employee resignation.

Motion: D. McClendon              Second: A. Hudson              Passed

- XII. Adjourn.

