

D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Board Meeting Minutes
February 26, 2024
5:30 PM

I. Call to order/prayer/pledge.

II. Roll call.

K Neese: Present, M. Barrios: Present, D McClendon: Present, L Proctor: Present, B Simpson- Present, R. Willis-Present A. Anderson: Absent, A Hudson: Absent,

III. Woodard and Associates June 30th 2023 Audit report-Lori Woodard

Audit was released on 12/22/23. It was unmodified which is the best opinion. She advised that net assets went up and discussed the statement of functional assets. She advised that there was 1 finding on the schedule of findings which was listed as 2 but it is the same issue. It has since been resolved

IV. Amend the Agenda to allow Mr. Stubblefield to address the board.

Motion: D. McClendon Second: B. Simpson Passed

Mr, Stubblefield has had an issue with bus coming down his road to pick up is two grandsons. He was told that if he took care of the road (Ponday Rd) the bus would come to his house to pick up. But the bus has recently stopped. Mr. Postel advised that Ms. Ramsey sets the routes. Mr. Postel advised he will take a look at the situation and will make a recommendation to the board. He advised that we do not guarantee door to door pickup. There is an alternate pickup location at Crossroads but Mr. Stubblefield would have to drive the 1.9 miles to get to the drop off site.

V. Discuss and take action to approve minutes from the Regular Meeting held January 22, 2024

Motion: D. McClendon Second: L.Proctor Passed

VI. Executive Director's Report

Mr. Postel advised that they are working on having schedules completed by end of year so that students can have before they leave for summer break. Also mentioned that they are applying for Employee Retention Credits with the help of Joel Taylor. He and Coach Tharp are visiting field houses and Ag buildings at other schools to create a proposal for board. These are the two priorities. The school is hiring a new football coach. They have received several applications and it will close at the end of the week. They will then start interviews to have a candidate to present to the board at the next meeting.

VII. Finance Report

Jan reviewed financials with Board. She discussed how bills are paid for the lunch fund. They are not paid at the same time every month. There is a truer picture at the end of the year. She can provide a copy if anyone wants to see details.

Jan also discussed the findings mentioned earlier. DWCS has a policy to allow deposits to be made within 3 days, the Auditor stated it must be daily. This has been changed and resolved in our policy.

VIII. Discuss and take action to approve 24-25 School Calendar.

Motion: R. Willis Second: B. Simpson Passed

Mr. Postel advised that they reduced the time between classes. This will save two weeks of school time, which will save money on the running of buses and A/C. Veteran's Day has been added as a day off to the calendar.

IX. Discuss and take action to revise Teacher Job Description.

Motion D. McClendon Second: L. Proctor Passed

Mr. Postel discussed the change. It was one line added to duties that was in other job descriptions but had been omitted in the one for Teacher-*Performing other duties as assigned by higher authority, including extracurricular activities.* It came up in a recent discussion with a teacher and it was discovered to be missing. If candidates or teachers refuse to sign this job description, they can not teach at DWCS. This is a requirement of the job as it is for others.

X. Adjourn. Meeting was adjourned at 6:12 PM.

Motion: D. McClendon Second: R. Willis Passed

 3/12/29

