

D'Arbonne Woods Charter School  
9560 Hwy 33 Farmerville, LA 71241  
Regular Board Meeting Minutes  
July 24, 2023  
5:30 PM

I. Call to order/prayer/pledge. The meeting was called to order by Kim Neese.

II. Roll call. Present: Kim Neese, AnneMarie Anderson, Denise McClendon, Andy Hudson, Dr. Larry Proctor  
Absent: Mary Barrios, Kenneth Gibson

III. Discuss and take action to approve minutes from the Regular Meeting held June 26, 2023.

Motion: McClendon                      Second: Proctor                      Motion passed unanimously

IV. Executive Director's Report

Mr. Doug Postel gave the report that the floors were all finished and teachers could come and work in their rooms now. Also, he will be meeting soon with the contractor to address concerns the leakage in parts of the roof and perhaps the clogged gutters. He is also reviewing all school policies. The new Dean of Students, Mr. Ehrhard, will have his office in the elementary wing of the building. The enrollment is currently at 973.

V. Finance Report

Mrs. Coleman noted that the \$305,822.36 deficit is due to two payrolls for the month of June, as always is the case. There is a \$1362.25 surplus in the lunch budget.

VI. Discuss and take action to amend the agenda to include amending the school calendar to move seniors' last day.

Motion to amend agenda: Anderson                      Second: Hudson                      Motion passed unanimously

Motion to change  
Seniors' last day: McClendon                      Second: Hudson                      Motion passed unanimously

VII. Discuss and take action to amend the agenda to include adopting the new Executive Director's salary at \$115,000 with standard bonuses to be voted on when teachers/staff bonuses are voted on.

Motion to amend the agenda: Hudson                      Second: Anderson                      Motion passed unanimously

Motion to accept  
ED salary: Proctor                      Second: McClendon                      Motion passed unanimously

VIII. Discuss and take action to approve new hires, 9-month, and 10-month employees for 23-24 school year.

Motion: Hudson                      Second: Proctor                      Motion passed unanimously

IX. Discuss and take action to approve edits for the 23-24 Student Handbook.

This item was tabled as the committee was not finished with the handbook edits.

X. Discuss and take action to approve edits for the 23-24 Employee Handbook.

Motion: McClendon                      Second: Proctor                      Motion passed unanimously

XI. Discuss and take action to approve the Food Service Management contract with Elmor.

Motion: Proctor                      Second: McClendon                      Motion passed unanimously.

XII. Presentation only of the Proposed 23-24 Budget for the General Fund.

Mrs. Jan Coleman had sent the proposed budget out to Board members the previous week. She went over the changes which were nominal.

Vote will be in August.

XIII. Discuss and take action to accept the resignation of Board member Kenneth Gibson.

The Board reluctantly accepted the resignation of Mr. Gibson and agreed he had been a valuable asset to the Board for several years. As Bulletin 741 requires 7 members of charter school Boards, DWCS will announce a vacancy and how to apply.

Motion: Proctor                      Second: Hudson                      Motion passed unanimously

XIV. Adjourn

Motion: Anderson                      Second: McClendon                      Motion passed unanimously

