

D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Board Meeting Minutes
June 26, 2023
5:30 PM

I. Call to order/prayer/pledge.

II. Roll call.

K Neese: Present, Annemarie Anderson: Present, L Proctor: Present, K Gipson: Absent,
A Hudson: Absent, M. Barrios: Present, D McClendon: Present

III. Discuss and take action to approve minutes from the Regular Meeting held April 17, and May 15, 2023.

Motion: D McClendon Second: D McClendon Passed

IV. Executive Director's Report.

There was no report at this time.

V. Finance Report.

Jan Coleman reviewed the report with the board. She explained the deficits found for May. This was due in part to tax and merit pay that is paid out annually. In capital projects, she has not made the transfer to cover the work being done on the fields. It is currently happening now.

Dr. Proctor asked about the 2 fans that had been approved for sale. Coach Tharp stated that they did not sell, but he can try to do so again.

VI. Discuss and take action to enter Executive Session to discuss building construction issues and personnel salary.

Motion: A. Anderson Second: D. McLendon Motion Passed

VI. Discuss and take action to come out of Executive Session.

Motion: A. Anderson Second: D. McLendon Motion Passed

VII. Discuss and take action to approve Doug Postel as Executive Director.

Opportunity was given for board and those present to ask questions. Questions were asked about vocational programs, building and program expansions and adding a Pre-K program.

Motion: L. Proctor Second: M. Barrios Motion Passed

VIII. Amend agenda to include the discussion and approval of new hires, resignations and 12-month employees.

Motion: L. Proctor Second: M. Barrios Motion Passed

IX. Discuss and take action to accept new hires.

New Hires were reviewed with Jan Coleman.
Motion: A. Anderson Second: D. McClendon Motion Passed

X. Discuss and take action to approve resignations.
Resignations were reviewed with Jan Coleman.
Motion: A. Anderson Second: D. McClendon Motion Passed

XII. Discuss and take action to approve 12-month employees.
12-month employees were reviewed with Jan Coleman.
Motion: D. McClendon Second: L. Proctor Motion Passed

XIII. Discuss and take action to approve stipend schedule.
Jan Coleman reviewed the schedule of all stipends paid, athletic and non-athletic,
Stipends for summer school was added as well. Question was asked about Testing
Coordinator and what they do. Carrie Manning discussed the responsibilities and that
stipends are standard at other schools.
Motion: L. Proctor Second: D. McLendon Motion Passed

XIV. Discuss and take action to approve the 22-23 General Fund Budget Revision #2.
Jan Coleman reviewed changes and discussed the transfer of funds for repairs to fields.
She also discussed how revisions were made to tax pay due to initial uncertainty if tax
renewal would pass.
Motion: A. Anderson Second: L. Proctor Motion Passed

XV. Discuss and take action to approve an increase in the paid meal prices as required by the
National School Lunch Program USDA Paid Lunch Equity Calculation.
Jan Coleman discussed letter received indicating that we have to increase the price per
the Equity Calculation. This would not impact free or reduced lunch. She also indicated
families can now pay fees by card.
Motion: D. McClendon Second: A. Anderson Motion Passed

XVI. Adjourn.
Motion: L. Proctor Second: D. McLendon Motion Passed

Jan Butler
Lynn S. Reese