

D'Arbonne Woods Charter School
9560 Hwy 33
Farmerville, LA 71241
Finance Committee Meeting Minutes
June 26, 2023

Meeting was called to order.

In attendance was Laura Williams - Payroll/Bookkeeper, Jan Coleman - Business Manager and Kim Neese - Board President.

April & May (General Fund and Payroll) bank statements were signed and reviewed by Ms. Neese.

Ms. Williams presented those present with a list of checks and payments processed since the last meeting.

Personnel changes: Spreadsheet showing resignations and new hires were reviewed and will be voted on by the board.

A review of the May General Ledger and Revenue Expense Reports were led by Ms. Coleman. Both Tax Pay and Merit were paid in the month of May resulting in a deficit for the month of \$(4,824.95) Lunch Fund had a surplus of \$26,936.99 for May and in the Capital Improvement fund holds a deficit of \$(103,905.10).

Respectfully submitted,
Jan Coleman