

D'Arbonne Woods Charter School
9560 Hwy 33 Farmerville, LA 71241
Minutes-Monthly Board Meeting
March 27, 2023
5:30 PM

I. Call to order/prayer/pledge.

II. Roll call.

**K. Neese: Present, L. Proctor: Present, K. Gipson: Present, A. Hudson: Present,
M. Barrios: Present, D. McClendon: Present A. Anderson: Absent**

III. Discuss and take action to approve minutes from the Regular Meeting held February 27, 2023

Finance Report was moved up on agenda to hear from Lori Woodard.

IV. Finance Report

Lori Woodard with Woodard & Associates reviewed 21-22 Audit Report. No significant findings were found. It was discussed that all meetings even those of committees such as personnel must be posted, and minutes must be submitted to Jan. L. Woodard stated that it was a pleasure to work with financial staff. K. Neese thanked her for her report.

V. Executive Director's Report

H. Murry reported that enrollment is at 967. The Girls PowerLifting Team is State Champions! A celebration was discussed. M. Barrios will check with Mayor's office. There are 12 girls who competed, 18 on the team with 4 coaches. Rings will be purchased for a total of 24. Tax advisory meeting was held on March 16th at DWCS. Great ideas of events- movie nights and using social media. Videos will be released, and a Q/A will be added to website. It was discussed to have hamburgers on the day of voting. There will be another meeting on Wednesday, March 29th. Teachers are presenting at meetings and community events to inform community about facts.

VI. Discuss and take action to approve revised job descriptions for Registrar, Operations and Supervisor of Curriculum and Instruction.

Job descriptions were re-sent prior to meeting by Heath Murry for board's review.

Motion to approve: A. Hudson Second: L. Proctor Passed.

VII. Discuss and take action to approve the 2023-2024 School Calendar.

Board reviewed calendar received from Heath Murry prior to meeting. Question was asked about Winter Break starting on December 25th. H. Murry stated that last day for teachers will actually be December 22nd and when he asked, teachers confirmed that this is what they wanted.

Motion to approve: D. McLendon Second: L. Proctor Passed

VIII. Discuss and take action to approve 2023-2024 General Fund Budget Revision.

Jan reviewed budget and revisions that had to be made throughout the year. Jan confirmed that board could vote to approve today.


Motion to approve; L. Proctor Second: D. McLendon passed

IX. Discuss and take action to form a search committee for the position of Executive Director.

K. Neese advised board that she would like as many as possible to participate in interviews. She does not want to form a committee. However only three are allowed in each interview. Let her know how many we can serve. She mentioned that last time position was posted and board discussed other sites to post and possibility of head hunter. She will share information with us so we can decide if we would like to contract with them.

X. Adjourn.

Motion to Adjourn-L. Proctor Second: A. Hudson. Passed.

A handwritten signature in cursive script, reading "Kim S. Neese". The signature is written in dark ink and is positioned in the lower-left quadrant of the page.