



...provide excellence, promote excellence, expect excellence...

D'Arbonne Woods Charter School Potential Board Member Questionnaire

Thank you for your interest in becoming a member of the governing Board of D'Arbonne Woods Charter School. In an effort to learn more about you, please fill out this questionnaire and return it to DWCS by October 10, 2020 via one of the following ways: fax (318-368-8053), standard U.S. mail (9560 Highway 33, Farmerville, LA 71241), or in person at the DWCS front office. Again, thank you.

Part I: Personal Information

Name: _____ Date: _____

Address (Street, City, State, Zip Code): _____

Primary phone(s) : _____ E-mail: _____

Part II: Legal Requirements of Charter School Board Membership

(1) Louisiana law (Bulletin 126) states that a charter school board “*should consist of members with a diverse set of professional skills and practical work experience in the areas of education, non-profit and/or for-profit administration or operations, community development, finance, and law.*” Please check which of the following that you have experience, skills, resources, or connections with that would benefit DWCS:

- ☐ Education
- ☐ Non-profit or for-profit administrative or operational experience
- ☐ Community development (includes public relations and community organization)
- ☐ Finance
- ☐ Law
- ☐ Other professional skills that would contribute to the governing of a Louisiana charter school

Give a brief explanation of those experiences. If you need more room for an explanation, you can attach anything to this questionnaire that you wish.

(2) Please check each of the following as a sign that you understand the other basic legal board requirements as defined by the state of Louisiana.

- ☐ I understand that no more than one person from an immediate family can serve on the board at one time.
- ☐ I understand that all board members must undergo annual training in the Code of Governmental Ethics: both on-line and in local board training.
- ☐ I understand that all board members must annually file a financial statement in accordance with Louisiana law (a simple statement that you have filed a tax return for the previous year).
- ☐ I understand the board of directors receives no salary and neither they nor their family members can gain personally by board membership.
- ☐ I understand that the members of the board of directors are prohibited from being employed by the school while a board member and for a total of two years after resigning from the board.
- ☐ I understand that there is much work behind the scenes and I will be asked to serve on at least one committee.

(3) The **Louisiana Charter School Board Legal Handbook** states that charter school boards have three basic fiduciary duties (legal duties): duty of care, duty of loyalty, and duty of obedience.

(A) **Duty of Care** – “*exercising sound, legal, and ethical board best practices and acting on an informed basis.*” The first example of this duty given in the handbook is “*being an active Board member and participant*”.

Questions: Do you have adequate time for regular meetings, special called meetings, committee meetings, the occasional social event, and/or school function(s) attendance. What kind of autonomy do you have over your calendar?

(B) **Duty of Loyalty** – “*giving undivided allegiance when making decisions affecting your school*”. Two examples of this duty given in the handbook are “*never using school information for personal gain*” and “*avoiding conflicts of interest*”.

Questions: Are you prepared to live out a standard of faithfulness to the school and its mission/vision on a daily basis? (In public, in private, on social media, in board meetings, and elsewhere as board membership is a privilege of being a public servant of the school) If you answer “yes”, explain what this loyalty means to you.

(C) **Duty of Obedience** – “*acting in furtherance of the law and the school’s goals and mission*”. Two examples from the handbook are “*acting on congruence with the Board’s purpose, articles of incorporation, and bylaws*” and “*being mission aligned so that your actions are consistent with the school’s goals, vision, and mission.*”

Why are you interested in committing your time and energy to D'Arbonne Woods Charter School? What do you think are the characteristics of a great board member? Board members bring experience, wisdom, strategic thinking, and more. Can you tell us about yours? If you need another sheet of paper, please attach one. Thank you.

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, providing a guide for handwriting or typing. The paper itself is a clean, off-white color.

Date: _____